

**MINUTES**

**MLDC REGULAR MEETING 02-09-2023**

**Location: MLDC Office and Possibly Virtual via Zoom**

**ATTENDANCE: Present**: Fred Harding, John Lavelle, Kelly Teacher, Erika Malmgreen, Nicole Irwin, Dave Lybolt, Alex Goodman

**Absent: None**

**CALL TO ORDER – 5:58 PM**

**FINANCIALLY IMPORTANT COMMITTEE REPORTS COMMITTE REPORTS**

**FARMERS MARKET**(John Lavelle, Kelly Teacher, Fred Harding, Chris Wilson)

* Per e-vote contract signed with Chris Wilson to be Farmers Market Coordinator for period February through September at $500 per month ($4000 total).
* Kelly Teacher, Fred Harding and Chris met on February 3, 2023, to review Farmers Market Budget and create new one. (**attached separately)**
* Status update from Chris Wilson (Market Coordinator)

**CALENDAR** (Production 2023-Kelly Teacher**)**

* approved pricing structure and calendar format moved to ratify: Erika Malmgreen second: Dave Lybolt Vote: Unanimous

**RATIFICATION OF E-VOTES AND PRE-APPROVED EXPENDITURES:**

**Action Taken:** Moved ratification of following e-votes: Unanimous

* Authorize Chairman to sign Farmers Market Coordinator Contract with Christopher Wilson
* Approve Revised 2023 Budget Enabling Board to Move Forward with Hotel Feasibility Study Without Requesting Funds from Town.

Moved Acceptance: Nicole Irwin Second:Alex Goodman Vote: Unanimous

**MINUTES: Approval of Regular Meeting of 01-12-2022**

**Action Taken:** Moved Acceptance: Dave Lybolt Second: Erika Malmgreen Vote: Unanimous

**TREASURER’S REPORT**

**(Bookkeeper JGS, CPA):**

* Bank Balance – Checking - Operating Acct. as of 01-31-2023: $8,626.45 (**see Exhibit B1**)
* P & L – Checking – Operating Account Year to Date 01-31-2023 (**see Exhibit B2**)
* Balance Sheet – Operating Account – as of 01-31-2023 **(see Exhibit B3)**

**Action Taken:** Moved Acceptance: Alex Goodman Second: Nicole Vote:Unanimous

* **SINCE 12-31-2022**

**Additional Deposits**

None

**Total = $0**

**Cleared and Outstanding Checks**

Chris Wilson – February 1 Farmers Market Coordinator Fee

**Total = $500**

**Other Transaction**

**None** –

**Total = $0**

**Available Balance as of 01-12-2023**

**$8,126.45**

**Encumbered**

$1500.00 for scholarships from grant

**Total = $1,500.00**

**Unencumbered Balance as of 01-12-2023**

**$6,626.45**

**PRESENTATION OF NEW AND CONTRACTUAL BILLS**

* PFK O’Conner Davies - $150.00 for February bookkeeping (**see Exhibit C1**)
* Chris Wilson - $500 due February 1 as February Farmers Market Coordinator per Contract **(attached separately)**
* Chris Wilson - $500 due March 1 as March Farmers Market Coordinator per Contract

**Action Taken:** Moved Authorization to Pay Bills: Erika Malmgreen Second: Alex Goodman Vote:Unanimous

**COMMITTEE REPORTS**

**FARMERS MARKET**. $4000 to be approved for billboard, Fred to confirm deposit

First: Fred Harding Second:John Lavelle Vote: Unanimous

**FINANCE (**Fred Harding and Alex Goodman**)**

MLDC subsidization of the Farmers Market be reduced from the adopted January 13, 2023, budget from $5,840 to no more than $3,635

Moved to Accept: Alex Goodman Second: John Lavelle Vote: Unanimous

**D&H TRANSPORTATION HERITAGE COUNCIL** (Dave Lybolt)

**GRANTS (**Fred Harding. Etal.**)**

**TRAIL APPS** (Kelly Teacher, Fred Harding).

* Town Park - to combine Kohl’s grant with town grant for loop trail

**Action Taken**: First: Fred Harding Second: Nicole Irwin Vote: Unanimous

**PUBLIC RELATIONS & SOCIAL MEDIA** (Kelly Teacher, John Lavelle, Fred Harding).

**BUSINESS PROMOTION** (John Lavelle): Update on Hotel Feasibility Study

**BUSINESS DEVELOPMENT**

**OTHER BUSINESS THAT MAY COME BEFORE THE BOARD.**

* Terms Expiring February 13, 2023: Fred Harding, Kelly Teacher, Dave Lybolt.

A letter requesting reappointment has been sent to Supervisor Robbins.

* Resolution increasing Board from 7 to 9 Directors

Moved approval and submittal to Town: Dave Lybolt Second:Erika Vote: Unanimous

**ADJOURNMENT at 6:49**

**Action Taken:**  Moved approval: John Lavelle; Second: Alex Goodman; Vote: Unanimous

**EXHIBIT B1**Table

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**EXHIBIT B2**Text, letter

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**EXHIBIT B3**

Table

Description automatically generated

**EXHIBIT C1**

Graphical user interface, text, application, email

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