



MINUTES
MLDC REGULAR MEETING AND ANNUAL MEETING
05-11-2023
Location: MLDC Office

ATTENDANCE: **Present:** Alex, Bill, Dave, John, Nicole, Erika, Kelly
Absent: None
CALL TO ORDER – 6:08 PM

WELCOME: Welcome William Pooley as new Board Member

CORRESPONDENCE RECEIVED:

- **New Jeff Bank Debit Card Received**
- **USDA SNAP program permit received (see Exhibit A1)**
- *Received \$50 deposit for Market Stall – Mary Magnetico*
- *Received deposit for Market Stall – Nicole Irwin*
- *Received letter from Chris Wilson*

FARMERS MARKET COORDINATOR REPORT (Chris Wilson)

Also:

- **Discussion of insurance issue**
- **Purchase of chips/coins for SNAP program.**
- **MarketLink Grant program**
- **Bussing for Seniors to Market**
- *Motion to accept Chris Wilson’s resignation: 1st - Kelly; 2nd - Katrina*
- *Discussed finding a new Market Manager*
 - o *Motion to hire Kate (from Stonehenge) for Market Manager: 1st: Dave; 2nd Erika*
- *Discussed social media posts*

RATIFICATION OF E-VOTES AND PRE-APPROVED EXPENDITURES:

No E-Votes in April *NONE*

Action Taken: Moved ratification of following e-votes: *N/A* Second: *N/A* Vote: *N/A*

MINUTES: Approval of Regular Meeting of 04-13-2023 (Copy Attached)

Note: *Those absent at April’s meeting did not vote for April minutes*

Action Taken: *Moved Acceptance: Nicole* Second: *Alex* Vote: *Unanimous*

TREASURER’S REPORT

(Bookkeeper JGS, CPA):

- ✓ Bank Balance – Checking - Operating Acct. as of 04-28-2023: \$38,971.51 (see Exhibit B1)
- ✓ P & L – Checking – Operating Account Year to Date 03-31-2023 (see Exhibit B2)
- ✓ Balance Sheet – Operating Account – as of 03-31-2023 (see Exhibit B3)

Action Taken: *Moved Acceptance: Kelly* Second: *Katrina* Vote: *Unanimous*

PRESENTATION OF NEW AND CONTRACTUAL BILLS

- ✓ PFK O’Conner Davies - \$150.00 for April bookkeeping (see **Exhibit C1**)
- ✓ Chris Wilson - June 1st as Farmers Market Coordinator per Contract (**per contract**)

Action Taken: Moved Authorization to Pay Bills: Dave Second: Erika Vote: Unanimous

COMMITTEE REPORTS

CALENDAR (Kelly Teacher) – *Finalizing documents to present to sponsors and move forward; have email address; previewed layout; calendar unveiling;*

D&H TRANSPORTATION HERITAGE COUNCIL (Dave Lybolt) – No action

FINANCE (Alex Goodman) – *Still waiting on results of audit*

GRANTS (Fred Harding. Et al.) – *No action*

TRAIL APPS (Kelly Teacher).

- ✓ Town Park
- ✓ *Kelly finished work for 4th trail*

PUBLIC RELATIONS & SOCIAL MEDIA (Kelly Teacher, John Lavelle). *No action*

BUSINESS PROMOTION (John Lavelle): *No action*

BUSINESS DEVELOPMENT *No action*

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD AND REORGANIZATION.

- ✓ One slot open for an additional Board Member

Action Taken: Moved Acceptance: Second: Vote:

WEB SITE UPDATE: *Add new members, update etc.*

ADJOURNMENT at 7:16 p.m.

Action Taken: Moved to Adjourn: Erika Second: Dave Vote: Unanimous